ECE New Graduate Student Checklist
2025-2026

☐ Activate your UMD directory ID and set up your university email account. Students need to use the activation code to activate their directory ID. Please see the instructions.

☐ Sign up with your new email to the ECE graduate student listserv by emailing listserv@listserv.umd.edu with the message "subscribe ece-gradstudents <Your Name>" in the body of the email. All important department announcements are sent to graduate students through this listserv.

☐ Once on campus, you will need to obtain a graduate student ID from the Office of the Registrar in the Mitchell Building. You can use the ID to get discounts at the Stamp Student Union.

☐ Contact your advisor. You can find our full faculty list here.

☐ Register for fall courses via Testudo after activating your directory ID. Find information about classes in the ECE Graduate Student Handbook online. *Be aware of the add/drop deadlines.

☐ The Bursar's Office, located in the Lee Building, is your resource center for checking your balance, paying your bills, receiving refunds, and more. Please log into your Testudo account to view and pay your bill.

☐ All full-time enrolled graduate students are required to have health insurance. Please view the policy in the Graduate Catalog. To learn more about your health insurance options, please visit the Graduate School's Health Insurance Resource page. Students holding a graduate assistantship, please communicate with the ECE payroll coordinator, Jane Wang at janewang@umd.edu. Please copy ece-hr@umd.edu on your email to Jane.

☐ Order books for your classes. You can find them in the University Book Center in the Stamp Student Union and online stores such as Amazon.com or Half.com.

☐ Send in your final BS or MS transcripts to the Graduate School (2123 Lee Building) if this is a condition of your admission. You will not be permitted to register for classes in your second semester if you do not do so. For more information, please visit this link.

☐ Learn more about parking for the 2025-2026 academic year on the Transportation Services website.

☐ Housing vacancies can be found through the Office of Off-Campus Housing. There is also limited on-campus housing available to graduate students.

☐ Discounted computers and free software can be purchased or downloaded through the Terrapin Tech program. Find them online or in the Stamp Student Union.

☐ Fill out your immunization form and upload it to myuhc.umd.edu. The form is required for you to sign up for second semester classes.